CTS (Core Teaching System)

Master Theses

Search and register a topic for a master thesis Instructions for **students**

Medizinische Fakultät Bern Murtenstrasse 11 CH-3008 Bern

Version control

Version	Date	Author	Description
1.0	25.04.2019	Dierk Matthäus	Initiale Fassung
1.1	30.04.2019	Banu Yürüker	Überarbeitung
1.2	27.08.2019	Dierk Matthäus	Suche / Aufnahme in Planung
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1 What is it about?

A Master's thesis is required for the Master's program in Human and Dental Medicine and Biomedical Sciences. This guide describes how to search for a topic on the Core Teaching System (CTS) and how to register.

2 Search for and note down a topic

By List of Courses

Downloads	List of courses	
List of courses		
List of courses	Search course Reset se	earch criteria
Standard timetables		
Locations, buildings and rooms	Choose search mode	
Locations		Mode of search O Simple search O Advanced search O Tree search
Buildings		
Lecture halls / classrooms		
Students	Advanced search	
Planning view	Search tips?	
Кеу		O Less criteria Title

Enter the following search filter:

- Subject = Human Medicine, Dental Medicine or Biomedical Sciences
- Course type = Master thesis
- Mark free places with a cross

Lecturers		
Faculty		\sim
Subject	Cellular and Biomedical Sciences	\sim
-	All study programmes for upper selection	_
Type of course	Consider all types	
	Exposition Study Project Thesis Individual Laboratory Bachelor Thesis	^
	Master Thesis Dissertation Other type of course without dates	
	Final thesis ZUW	Υ.
Language of tuition		\sim
Areas of competence	Foreign language	^
		\checkmark
	For additional types of competence please ask TAS/VSL Support.	

Other useful search filters can be: title, description (keyword search possible), lecturers, semester.

Once you have found a topic, you can find out more about it by clicking on «Details». With «Add to planning view» you can mark the topic, it will then be placed on the clipboard. When the mouse is over a topic, the contact details of the master thesis supervisor appear.

	Root number [♥]	Semeste¢	SI¢	Туре 🛓	Subject 🛓	Title	ECT\$	Lecturer 🛔	Time pattern	Language	Action		
[412963	HS2020	3	Master Thesis	Human Medicine	Untersuchung der molekularen Mechanismen der Immunzellwanderung durch die Blut-Hirn Schranke	0	Prof. Dr. Britta Engelhardt		EN	Short form Details	Add to planning view	\$
Г								1)Phone: +41 31 631 41 43	, Email: brit	ta.engelhard	t@tki.unil	be.ch	
[412963	HS2020	11	Master Thesis	Human Medicine	rTMS effects on insomnia	0	PD Dr. Yosuke Morishima		EN	form Details	planning view	
E											Short	Add to	

By Planning View

Open the planning view in KSL. Find the container «Master Thesis» that is in your Master's program. Click on the context menu and select «Add course»:

Back to '	struction Key Search course My studies" Logout (s A. 5562) (5 1, 221, 6521	ität Bern, Status: '	active"								Clipboard
matricu	lated No comments	edizin 180 ECTS,	Status: "active"							▼ E -	
	n: Filter in use! (Info -> Mouseover)									Additional opt	
Display	blocks								The Moster	- 0	
		N Internship	S	Lecture Per	riod 1	N Elective	N Lecture Period 2		Add course	- Additional	
		- 30-30 0		- 40-40 0		- 35-35 0	- 30-30 0		Display rules		
		▼ N	▼ E Courses	- 40-40 0	E Courses			Courte	Hide block		
Status	On schedule	ssessments	E Courses	Assessments	E Courses	Internships	Assessments		Thesis		
Status	Request for a place										
	Signed in										
	With grade										
	Partial results										
Semes	ster: rfrom HS2015 V Filter										
										- 0	
Sem. 🌻	Rt.No. Course Course	÷ - 0	- 0	- 0	- 0	- 0	- 0 -	0	- 0	- 0	
FS19	104813 Elective courses 3. year	3								credit here	credit her
FS19	417612 FP 3. SJ, Präsenz FS	0								credit here	credit her
FS19	412980 Internship in primary c	3								credit here	credit her
FS19	104811 Objective structured cl	10								credit here	credit her
FS19	417606 PBL 3. SJ, 3. Rot. Akti	0								credit here	credit her
FS19	417603 PBL 3. SJ, 3. Rot. Präs	0								credit here	credit her
FS19	417608 PBL 3. SJ, 4. Rot. Akti	0								credit here	credit her
FS19	417604 PBL 3. SJ, 4. Rot. Präs	0								credit here	credit her
FS19		14								credit here	credit her
FS19	422165 Skills Tests 3. year	0								credit here	credit her

Now limit the search for free places. Optionally, you can enter keywords for the title, subject etc. in the «Optional search» field.

Course

List of courses for block:

Master Mono der Humanmedizin 180 ECTS - 2015/Master Thesis/Master Thesis

Search
Only current and future semester O Incl. older ones, applicable for assessments
Optional search chirurgy
Only choices with free places
Search course

Find a suitable theme for you and select it by including it in the planning view:

Courses	; 3 > >> Num	ber o	fcourses	: 141										
Root 🛓 number	Semeste	SIţ	Туре 🖕	Subject	Title	*	ECT\$	Lecturer 🛓	Time pattern	Language¢	Registration period course	Registration period ass. term 1	Date ass. term 1	Action
412963	HS2020	3	Master Thesis	Human Medicine	Untersuchung der molekularen Mechanismen der Immunzellwanderung durch die Blut-Hirn Schranke		0	Prof. Dr. Britta Engelhardt		EN	-	-	-	Add
412963	HS2020	11	Master Thesis	Human Medicine	rTMS effects on insomnia		0	PD Dr. Yosuke Morishima		EN	-	-	-	Add
412963	HS2020	12	Master Thesis	Human Medicine	Methylation Profiling in Rhabdomyosarcoma		0	Prof. Dr. Jochen Karl Rössler		DE	-	-	-	Add

Thus it already appears in the correct position in the planning view.

Note: Only one topic can be marked. If a second theme is included in the planning view, an error message is displayed.

3 Registering for a topic

Adding a topic to the planning view is not yet a registration. You must now contact the lecturer. You can do this using the contact details displayed in the mouseover or by clicking on the topic in the planning view.

If you have added the topic using the course search, it will appear in the clipboard. You should then move it to the Master Thesis container.

			N Internships				N Lect	ure Pe	riod 1			N Ele	ctive		N Lect	ure Pe	riod 2		▼ Thesi	N Master s	option		ditional		
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	☑ Signed in ☑ With grade ☑ Partial results				•	Courses	Nessments	5	E C				ctive	▼ Asse				Courses	Thesi	N Master					
	from Filter																								
Sem. 🛊 Rt.No.	Course (by block) CCTS	- 1		0	-	0		0		0	-		0	÷.		0	-	0		0	•		0		
HS20 41296	63 rTMS effects on insomnia 0																			credit here 💻	-	ere		PL	0

You will find here who the supervisor of the work is and can now contact them e.g. by mail:

Lecturer

Lecturer



The supervisor will now add you to the registration list. You will receive a mail with a registration confirmation and see this in the planning view: The entry now appears yellow with the code CD = Registered for the course, definitively:

		iical	N In	ternship	s		•	N Lectur	e Pei	riod 1	▼ Inter	N Elective	•	N Lectu	re Pe		Thesis	Master	
Status	On schedule																		
	Request for a place		- 30-	30 0			-	40-40	0		-	35-35 0	-	30-30	0		- 1	5-15	0
	 ✓ Signed in ✓ With grade ✓ Partial results 	es	Assessme	ents	-	E Courses	Asse	N ssments		E Courses		N Elective nships		Nessments		Courses	Thesis	Master	
Semester:	from Filter																П		
Sem. 🛊 Rt.No.	Course 💠 (by block) 💠 ECTS 🌩	0	-	0	-	0	-		0	- 0	-	0	-	_	0	- 0	V.		0
HS20 4129	963 rTMS effects on insomnia 0												T				CD	0 💌	

Note: Keep the mail with the registration confirmation, this is valid as a Master's thesis agreement and proof of registration for the topic. If ethical approval is required, the confirmation from the KEK (Cantonal Ethics Committee) must be submitted.

4 Completion of the Master thesis

After completion of the Master's thesis, it must be graded.

For Master theses in the subjects of human or dental medicine there is a detailed grading sheet:

HM: <u>https://ilias.unibe.ch/goto_ilias3_unibe_cat_1641704.html</u>

ZM: https://www.zmk.unibe.ch/studium/lehrveranstaltungen/master/4_studienjahr

Download it and have it filled out by the supervisor of the master thesis. It must be signed by both sides. Then send it to:

Human Medicine: the Dean's office (<u>masterarbeit@meddek.unibe.ch</u>) Dental Medicine: the secretariat of the ZMK (<u>benedicta.gruber@zmk.unibe.ch</u>)

They will then register the notes. You will be informed of this by e-mail from KSL.

Biomedical Sciences: No action required from the students.

5 Control

When the grades have arrived, you need to check your profile and the grades. It is important that all the required grades are in the "Master Thesis" container so that the ECTS are correctly credited. In the subjects Human Medicine and Biomedical Sciences there is only one overall grade, which is recorded on the written thesis. In Dentistry, these are grades for the written thesis and the oral presentation.

Please check the title of the Master's thesis, as it will be printed as it appears here on the Diploma and Diploma Supplement. Often a working title is entered at the beginning, which is not correct at the end.

Title of the master thesis is wrong?

Report the correct title to:

Human Medicine: the Dean's office (<u>masterarbeit@meddek.unibe.ch</u>) Dental Medicine: the secretariat of the ZMK (<u>benedicta.gruber@zmk.unibe.ch</u>) Biomedical Sciences: the study management (<u>ruegge@pyl.unibe.ch</u>)

			0.20 100-100 43												0.00 1
			Introducto nterns	ory Lecture	es to Clinica	N Inten	nships		Lecture Pe	riod 1	N Elective	Lecture Per	riod 2	Thesis	Additional
Status	On schedule	1	interna								inter			THESIS	attainments
	Request for a place		5.00 28-28 28			- 32-37	0		- 50-50 0		- 35-40 0	- 15-15 0		5.50 15-15 15	
	 ✓ Signed in ✓ With grade ✓ Partial results 		▼ E Assessments	E	Courses	Assessments		E Courses	Assessments	E Courses	Internships	Assessments	E Courses	Thesis	
Semes	ter: rfrom HS2017 V Filter													<u>י</u> ע_	
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FS20	417612 FP 3. SJ, Präsenz FS	0													ОК 0 💌
FS20	451191 HAM	0													
FS20	451186 IMM	0													
FS20	451192 PHA1	0													
FS20	412963 SARS-CoV-2 Seroprävale	15												OK 5.5 15 💌	credit here
FS20	456830 Wissenschaftliches Arbe.	0		cr	edit here			credit here		credit here	credit here		credit here	credit here	
HS20	451200 EKP courses	0		CD	0 💌										
HS20	412939 EKP Kurse	13	OK 13 💌												credit here
HS20	412941 EKP MC	15	OK 5 15 💌												credit here