

CTS (Core Teaching System)

Master Theses

Search and register a topic for a master thesis

Instructions for **students**

Medizinische Fakultät Bern

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Version control

Version	Date	Author	Description
1.0	25.04.2019	Dierk Matthäus	Initiale Fassung
1.1	30.04.2019	Banu Yürüker	Überarbeitung
1.2	27.08.2019	Dierk Matthäus	Suche / Aufnahme in Planung
1.3	12.08.2020	Dierk Matthäus	Überarbeitung / Cellular and Biomedical Sciences aufgenommen
1.4	23.09.2021	Dierk Matthäus	Cellular and Biomedical Sciences → Biomedical Sciences
1.5.	15.12.2021	Dierk Matthäus	Unterschiedliche Testatblätter HM/ZM
1.6	18.01.2022	Dierk Matthäus	Mail als Masterarbeitsvereinbarung

Content

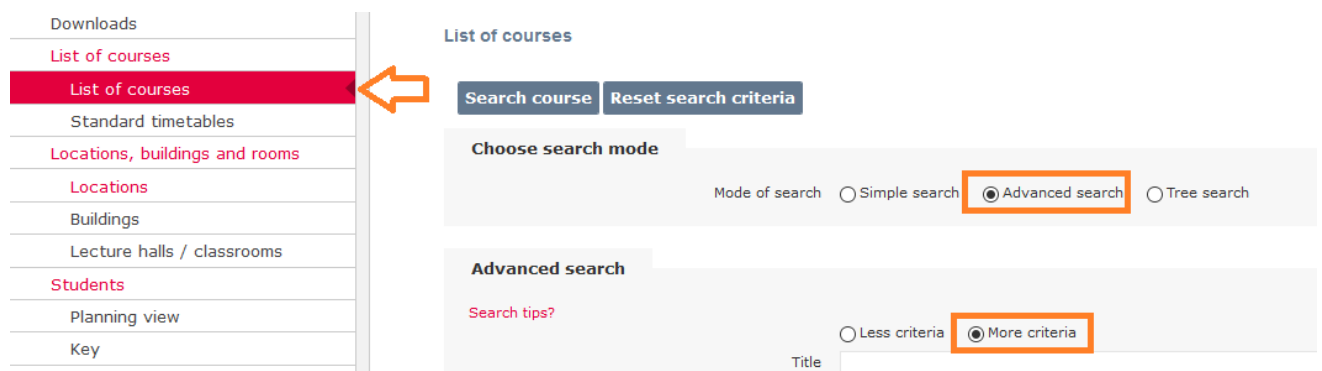
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1 What is it about?

A Master's thesis is required for the Master's program in Human and Dental Medicine and Biomedical Sciences. This guide describes how to search for a topic on the Core Teaching System (CTS) and how to register.

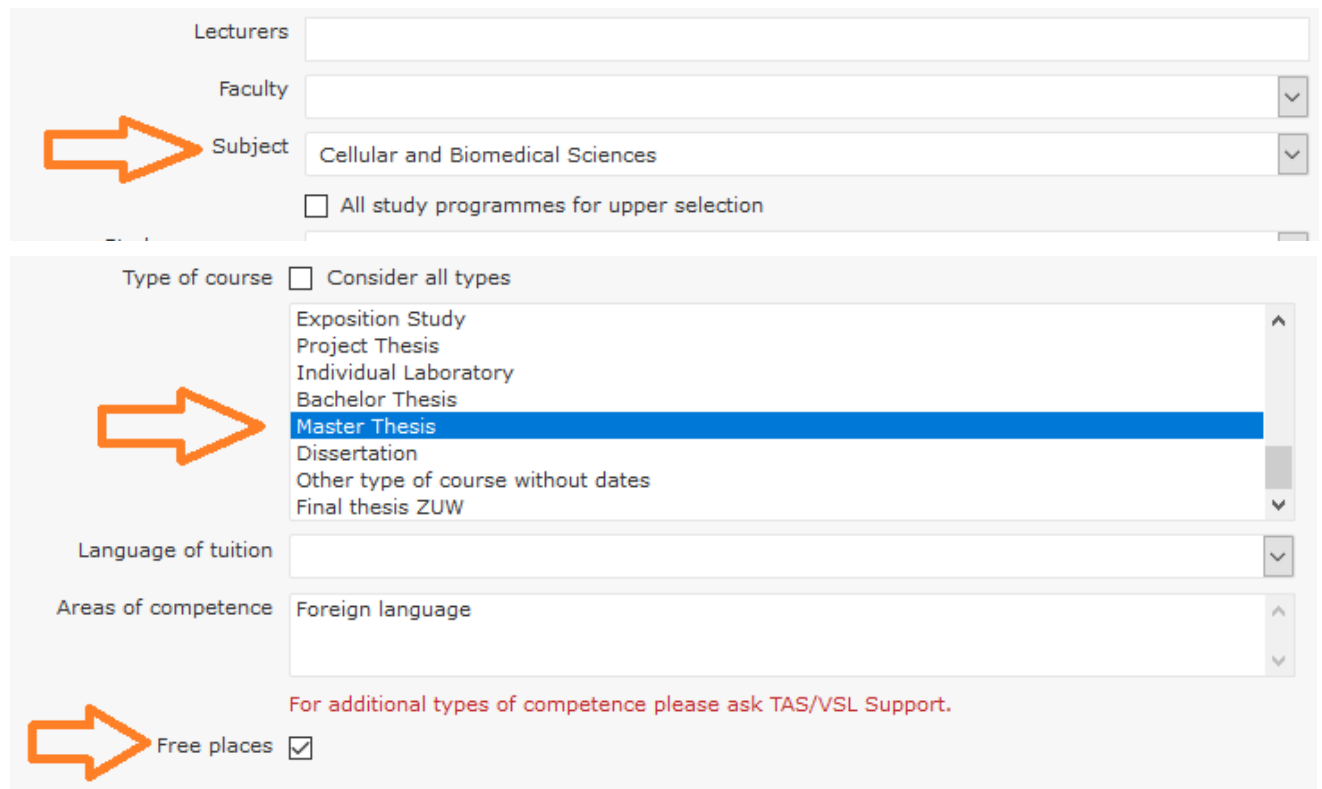
2 Search for and note down a topic

By List of Courses



Enter the following search filter:

- Subject = Human Medicine, Dental Medicine or Biomedical Sciences
- Course type = Master thesis
- Mark free places with a cross



Other useful search filters can be: title, description (keyword search possible), lecturers, semester.

Once you have found a topic, you can find out more about it by clicking on «Details». With «Add to planning view» you can mark the topic, it will then be placed on the clipboard. When the mouse is over a topic, the contact details of the master thesis supervisor appear.

Root number	Semester	St#	Type	Subject	Title	ECTS	Lecturer	Time pattern	Language	Action	
<input type="checkbox"/>	412963	HS2020	3	Master Thesis	Human Medicine	Untersuchung der molekularen Mechanismen der Immunzellwanderung durch die Blut-Hirn-Schranke	0	Prof. Dr. Britta Engelhardt		EN	Short form Details Add to planning view
<input type="checkbox"/>	412963	HS2020	11	Master Thesis	Human Medicine	rTMS effects on insomnia	0	PD Dr. Yosuke Morishima		EN	form Details planning view Short Add to

By Planning View

Open the planning view in KSL. Find the container «Master Thesis» that is in your Master's program. Click on the context menu and select «Add course»:

Now limit the search for free places. Optionally, you can enter keywords for the title, subject etc. in the «Optional search» field.

Course

List of courses for block:

Master Mono der Humanmedizin 180 ECTS - 2015/Master Thesis/Master Thesis

Search

Only current and future semester
 Incl. older ones, applicable for assessments

Optional search

Only choices with free places

Search course

Find a suitable theme for you and select it by including it in the planning view:

Root number	Semester	Stk	Type	Subject	Title	ECTS	Lecturer	Time pattern	Language	Registration period course	Registration period ass. term 1	Date ass. term 1	Action
412963	HS2020	3	Master Thesis	Human Medicine	Untersuchung der molekularen Mechanismen der Immunzellwanderung durch die Blut-Hirn Schranke	0	Prof. Dr. Britta Engelhardt		EN	-	-	-	Add
412963	HS2020	11	Master Thesis	Human Medicine	rTMS effects on insomnia	0	PD Dr. Yosuke Morishima		EN	-	-	-	Add
412963	HS2020	12	Master Thesis	Human Medicine	Methylation Profiling in Rhabdomyosarcoma	0	Prof. Dr. Jochen Karl Rössler		DE	-	-	-	Add

Thus it already appears in the correct position in the planning view.

Note: Only one topic can be marked. If a second theme is included in the planning view, an error message is displayed.

3 Registering for a topic

Adding a topic to the planning view is not yet a registration. You must now contact the lecturer. You can do this using the contact details displayed in the mouseover or by clicking on the topic in the planning view.

If you have added the topic using the course search, it will appear in the clipboard. You should then move it to the Master Thesis container.

Sem.	Rt.No.	Course	(by block)	ECTS
HS20	412963	rTMS effects on insomnia		0

You will find here who the supervisor of the work is and can now contact them e.g. by mail:

Lecturer



PD Dr. Yosuke Morishima, Zentrum für Translationale Forschung der Universitätsklinik für Psychiatrie und Psychotherapie

Lecturer

The supervisor will now add you to the registration list. You will receive a mail with a registration confirmation and see this in the planning view: The entry now appears yellow with the code CD = Registered for the course, definitively:

Sem.	Rt.No.	Course	(by block)	ECTS
HS20	412963	rTMS effects on insomnia		0

Note: Keep the mail with the registration confirmation, this is valid as a Master's thesis agreement and proof of registration for the topic. If ethical approval is required, the confirmation from the KEK (Cantonal Ethics Committee) must be submitted.

4 Completion of the Master thesis

After completion of the Master's thesis, it must be graded.

For Master theses in the subjects of human or dental medicine there is a detailed grading sheet:

HM: https://ilias.unibe.ch/goto_ilias3_unibe_cat_1641704.html

ZM: https://www.zmk.unibe.ch/studium/lehrveranstaltungen/master/4_studienjahr

Download it and have it filled out by the supervisor of the master thesis. It must be signed by both sides. Then send it to:

Human Medicine: the Dean's office (masterarbeit@meddek.unibe.ch)

Dental Medicine: the secretariat of the ZMK (benedicta.gruber@zmk.unibe.ch)

They will then register the notes. You will be informed of this by e-mail from KSL.

Biomedical Sciences: No action required from the students.

5 Control

When the grades have arrived, you need to check your profile and the grades. It is important that all the required grades are in the "Master Thesis" container so that the ECTS are correctly credited. In the subjects Human Medicine and Biomedical Sciences there is only one overall grade, which is recorded on the written thesis. In Dentistry, these are grades for the written thesis and the oral presentation.

Please check the title of the Master's thesis, as it will be printed as it appears here on the Diploma and Diploma Supplement. Often a working title is entered at the beginning, which is not correct at the end.

Title of the master thesis is wrong?

Report the correct title to:

Human Medicine: the Dean's office (masterarbeit@meddek.unibe.ch)

Dental Medicine: the secretariat of the ZMK (benedicta.gruber@zmk.unibe.ch)

Biomedical Sciences: the study management (ruegge@pyl.unibe.ch)

Sam.	Rt.No.	Course	ECTS	5.00	28-28	28	0	32-37	0	50-50	0	35-40	0	15-15	0	5.50	15-15	15	6.00	1	
FS20	417612	FP 3. SJ, Präsenz FS	0																		
FS20	451191	HAM	0																		
FS20	451186	IMM	0																		
FS20	451192	PHA1	0																		
FS20	412963	SARS-CoV-2 Seroprävale	15																		
FS20	456830	Wissenschaftliches Arbe.	0																		
HS20	451200	EKP courses	0																		
HS20	412939	EKP Kurse	13	OK	13																
HS20	412941	EKP MC	15	OK	15																